

109-2-2. Application for ambulance service permit and ambulance license; permit renewal and license renewal. (a)(1) ~~An~~ Any applicant for an ambulance service permit may apply for only one ambulance service permit for each ambulance service that the applicant seeks to operate. ~~Each applicant shall indicate the type of service for the permit requested as ground ambulance service or air ambulance service.~~

(2) ~~An~~ Any applicant for an ambulance license may apply for only one ambulance license for each ambulance that the applicant seeks to operate.

(3) Any operator may apply for a temporary license for an ambulance. Each temporary license shall be valid for 60 days. Any temporary license may be extended by the executive director.

(b) All initial and renewal applications for an ambulance service permit and for an ambulance license application and renewal forms shall be submitted in a format required by the executive director through the online license management system.

(c)(1) ~~Each initial and each renewal applicant~~ who submits an insufficient application for an ambulance service permit or ambulance license shall have 30 days to correct all identified deficiencies and submit a sufficient application. If the applicant or operator fails to correct the deficiencies and submit a sufficient application, the application may be considered by the board as withdrawn.

(d) Each application shall be deemed sufficient if both of the following conditions are met:

(1) The applicant or operator submits all requested information, and no additional information is required by the board to complete the processing of the application.

(2) The applicant or operator submits payment of the fee in the correct amount.

(e) Each initial application for a ground an ambulance service permit and ambulance license shall meet one of the following requirements:

(A) Obtain a mechanical and safety inspection from a person doing business as or employed by a vehicle maintenance service or a city, county, or township or from a certified mechanic as defined in K.A.R. 109-1-1, for each ambulance within 180 days before the date of ambulance service application renewal; or

(B) have a long-term vehicle maintenance program with requirements equivalent to or exceeding the requirements of the mechanical and safety inspection form

(1) Specify the name of the operator;

(2) specify the name of the ambulance service;

(3) designate an ambulance service director;

(4) designate a medical director;

(5) designate an office address where all ambulance service records will be maintained;

(6) state the primary territory for which the permit is sought;

(7) designate the type of ambulance service being requested as either ground ambulance service or air ambulance service;

(8) designate the levels of service intended to be provided;

(9) include a copy of all operational policies;

(10) include a copy of all approved medical protocols;

(11) include a listing of all EMS providers and health care providers affiliated with the ambulance service;

(12) include a listing of all station locations where an ambulance could be parked or stored;

(13) provide the location and physical description of the facility where calls for service will be received;

(14) provide a description of each vehicle being used by the ambulance service to include the year, make, and model of the vehicle, and the primary use of the vehicle;
and

(15) if the type of ambulance service being requested is for an air ambulance service, provide evidence of an air safety training program and an informational publication that meets all requirements of K.A.R. 109-2-10a.

~~(2) In order for an ambulance license to be renewed, the mechanical safety inspection forms shall not contain any deficiencies identified that would compromise the safe transport of patients.~~

~~(d) Each initial and each renewal application for an air ambulance shall include a valid standard airworthiness certificate for each aircraft, evidence of an air safety training program, and an informational publication.~~

(f) Each initial application for a ground ambulance license shall include the following:

~~(e) (1) Each new ground ambulance shall meet one of the following requirements:~~

~~(A) Be required to have~~ A copy of the mechanical or safety inspection without deficiencies submitted on forms required by the board or ~~shall require~~ documentation from the manufacturer indicating that the vehicle has undergone a predelivery inspection without deficiencies; ~~or~~

~~(B) have a long-term vehicle maintenance program with requirements equivalent to or exceeding the requirements of the mechanical and safety inspection form.~~

~~(2) Each used or retrofitted ground ambulance shall be required to have a mechanical and safety inspection~~ proof of state vehicle registration; and

~~(3) a copy of the list of supplies and equipment carried on the ambulance as approved by the medical director.~~

~~(g) Each initial application for an air ambulance license shall include the following:~~

~~(1) A copy of the valid standard airworthiness certificate;~~

~~(2) proof of aircraft registration with the federal aviation administration; and~~

~~(3) a copy of the list of supplies and equipment carried on the ambulance as approved by the medical director.~~

~~(f) (h) Each ambulance service permit and non-temporary ambulance license that is not temporary shall expire on April 30 of each year. Any such permit or license may be renewed annually in accordance with this regulation. If the board receives a complete application for renewal of an ambulance service permit or an ambulance license on or before April 30, the existing permit or license shall not expire until the~~

~~board has taken final action upon the renewal application or, if the board's action is unfavorable, until the last day for seeking judicial review.~~

~~(g) If the board receives an insufficient initial application or renewal application for an ambulance service permit or ambulance license, the applicant or operator shall be notified by the board of any errors or omissions. If the applicant or operator fails to correct the deficiencies and submit a sufficient application within 30 days from the date of written notification, the application may be considered by the board as withdrawn.~~

~~(h) An (i) Each renewal application for an ambulance service permit or permit renewal shall be deemed sufficient if all of shall meet the following conditions requirements are met:~~

~~(1) The applicant or operator either completes all forms provided with the application for ambulance service permit or permit renewal or provides all requested information online. No additional information is required by the board to complete the processing of the application.~~

~~(2) Each The operator submits the list of supplies and equipment carried on each ambulance validated by the signature of the ambulance service's medical director to the board each year with the operator's application for an ambulance service permit. shall affirm that the following information is current and accurate:~~

~~(A) Name of the ambulance service;~~

~~(B) personnel affiliated with the ambulance service, including the service director, medical director, EMS providers, and health care providers;~~

~~(C) office address where all ambulance service records shall be maintained;~~

(D) levels of service being provided;

(E) ambulance service's operational policies;

(F) ambulance service's approved medical protocols;

(G) description of all vehicles being used by the ambulance service to include the year, make, and model of the vehicle, and the primary use of the vehicle;

(H) all station locations where the ambulance service's ambulances could be parked or stored;

(I) location and physical description of the facility where calls for service will be received;

(J) the entry of all requests for service for the previous calendar year into the board's data collection system; and

(K) for an air ambulance service, the ambulance service's air safety training program and informational publication.

~~(3) The applicant or operator submits payment of the fee in the correct amount for the ambulance service permit or permit renewal and ambulance license fees.~~

~~(4) Each operator provides the inspection results to the board on forms provided by the executive director with the application for renewal.~~

~~(i) Each publicly subsidized (2) The operator shall provide the following statistical emergency medical service information to the board with the application for renewal of a permit:~~

~~(1) (A) The number of emergency and nonemergency ambulance responses and the number of patients transported for the previous calendar year gross receipts~~

received by the ambulance service during the previous calendar year from the provision of patient care;

~~(2) (B) the ambulance service operating budget and, if any, the tax subsidy;~~

~~(3) (C) the charge for emergency and nonemergency patient transports, including mileage fees; and~~

~~(4) (D) the number of full-time, part-time, and volunteer staff; and~~

~~(E) the odometer reading for each vehicle being used by the ambulance service.~~

~~(j) Each private operator shall provide the following statistical information to the board with the application for renewal of a permit:~~

~~(1) The number of emergency and nonemergency ambulance responses and the number of patients transported for the previous calendar year;~~

~~(2) the charge for emergency and nonemergency patient transports, including mileage fees; and~~

~~(3) the number of full-time, part-time, and volunteer staff.~~

~~(k) As a condition of issuance of an initial ambulance service permit, each ambulance service operator shall provide with the application the ambulance service's operational policies and approved medical protocols pursuant to K.A.R. 109-2-5.~~

~~(l) The operator of each ground ambulance service or air ambulance service shall develop a list of the supplies and equipment that are carried on each ambulance. This list shall include the supplies and equipment required by the board for the license type and any additional supplies or equipment necessary to carry out the patient care activities as indicated in the ambulance service's medical protocols, in accordance with~~

K.S.A. 65-6112 and amendments thereto Each application for renewal of an ambulance license shall meet the following requirements:

(1) The operator shall affirm that the following information is current and accurate:

(A) List of supplies and equipment carried on the ambulance; and

(B) the primary location where the ambulance is parked or stored.

(2) For a ground ambulance, the application shall include both of the following:

(A) Proof of valid state vehicle registration if not permanently registered; and

(B) proof of a mechanical and safety inspection completed after

November 1 indicating no deficiencies that would compromise the safe transport of patients.

(3) For an air ambulance, the application shall include proof of valid aircraft registration with the federal aviation administration.

(k) A mechanical and safety inspection for each ground ambulance shall be completed by a person doing business as or employed by a vehicle maintenance service or from a certified mechanic as defined in K.A.R. 109-1-1. Proof of this inspection shall be demonstrated by submitting one of the following:

(1) A completed mechanical and safety inspection form, as provided by the board; or

(2) documentation of regular service and preventative maintenance equivalent to or exceeding the requirements of the mechanical and safety inspection form provided by the board. (Authorized by K.S.A. 2015 2022 Supp. 65-6110 and 65-6111;

implementing K.S.A. ~~2015~~ 2022 Supp. 65-6110, K.S.A. 2022 Supp. 65-6127, and K.S.A. 65-6128; effective May 1, 1985; amended July 17, 1989; amended Jan. 31, 1997; amended Dec. 29, 2000; amended Jan. 27, 2012; amended Jan. 3, 2014; amended April 29, 2016; amended P-_____.)

PROPOSED